

Tippecanoe County Board of Commissioners

Meeting Minutes

Monday, September 21, 2020

10:00 am

Tippecanoe Room, Tippecanoe County Office Building
20 N 3rd Street, Lafayette, Indiana

Commissioners present President Tracy A. Brown, Vice President Thomas P. Murtaugh and Member David S. Byers.

Also present: Attorney Doug Masson, Auditor Robert Plantenga, Commissioners' Assistant Paula Bennett, and Recording Secretary Jennifer Wafford.

- I. **PLEDGE OF ALLEGIANCE** – President Brown called the meeting to order and led the Pledge of Allegiance
- II. **APPROVAL OF MINUTES** from Tuesday, September 8, 2020, Regular Meeting, and Tuesday, September 8, 2020, OCRA Phase I & II Public Hearing.
 - Commissioner Murtaugh moved to approve both sets of minutes as presented, second by Commissioner Byers. Motion carried.
- III. **PRESENTATION OF ACCOUNTS PAYABLE** – Paula Bennett
The claims from September 9, 2020, through September 21, 2020, were recommended for approval without exception.
 - Commissioner Byers moved to approve the Accounts Payable as presented, second by Commissioner Murtaugh. Motion carried.
- IV. **PRESENTATION OF PAYROLL** – Paula Bennett
The Payroll from September 4, 2020 was recommended for approval without exception.
 - Commissioner Byers moved to approve the Payroll as presented, second by Commissioner Murtaugh. Motion carried.
- V. **PROCLAMATION** - Bike Month & Bike to Work Day 2020 Proclamation
President Brown read the proclamation designating May 2020, as Bike Month and September 22, 2020 as Bike to Work Day. The proclamation has been signed by the Mayors of Lafayette and West Lafayette. There will be a Bike to Work Day event at 8:00 am on the John T. Myers Pedestrian Bridge, and the community is encouraged to attend.
- VI. **ORDINANCE 2020-15-CM:** Withdrawing Assignment of Jurisdiction to Dayton Redevelopment Commission
 - Commissioner Murtaugh moved to consider ORDINANCE 2020-15-CM, on first reading, second by Commissioner Byers.

On December 16, 2019 the Tippecanoe County Board of Commissioners assigned jurisdiction of a certain area outside the Town of Dayton Boundaries to the Dayton Redevelopment Commission's jurisdiction. The purpose of this assignment was for the Redevelopment project and construction for Yost Road. Since the assignment, the Town of Dayton has elected a new Town Board. This new Board has decided not to proceed with the redevelopment project at this time. As a result of this decision, the Tippecanoe County Commissioners have decided to rescind the assignment through this Ordinance.

President Brown called for the vote:

- Auditor Plantenga recorded the vote:
 Commissioner Brown Y
 Commissioner Murtaugh Y
 Commissioner Byers Y
 Ordinance 2020-15-CM passed with a vote of 3-0 on first reading.

VII. GRANTS

Permission to Apply for Grants:

Health Department from the State Local Health Department Outreach Division in the amount of \$316,234.03. The funding has been extended statewide to all health departments to assist with the needs related to COVID concerning IT. The DOIT department spending Plan was submitted before the 9/17/20 deadline.

- Commissioner Murtaugh moved to approve applying for the grant as presented, second by Commissioner. Motion carried.

Permission to Accept Grants funds:

Health Department from the Indiana State Board of Health for an additional \$62,000 to the Fetal Infant Mortality Review (FIMR) program housed here in Tippecanoe County. They have also extended the current \$62,000 to the end of 2021.

- Commissioner Murtaugh moved to accept the grant as presented, second by Commissioner Murtaugh. Motion carried.

MOU/Contract:

- A. JDAI Contract with Kayla Mughmaw for tutoring services for the students of Lafayette School Corporation. Compensation under this agreement is not to exceed \$10,880.
 - Commissioner Byers moved to approve the contract as presented, second by Commissioner Murtaugh. Motion carried.
- B. JDAI Contract with Mara England for Back-on-Track sessions and serve as a Youth Advocate. Compensation under this agreement is not to exceed \$1,720.
 - Commissioner Byers moved to approve the contract as presented, second by Commissioner Murtaugh. Motion carried.
- C. Sheriff's School Resource Officer Contract pulled from the Agenda until Dr. Hanback, Tippecanoe School Corporation Superintendent, can review and sign the agreement.
- D. Grant Administration Agreement with Kleinpeter Consulting, to oversee the funding for the OCRA Phase 2 Community Development Block Grant (CDBG).
 - Commissioner Byers moved to approve the agreement as presented, second by Commissioner Murtaugh. Motion carried.

VIII. TEMA – Smokey Anderson presented and recommended:

The approval of 2020 Local Emergency Planning Committee (LEPC) Hazardous Materials plan. The plan covers the proper use, storage and transportation of hazardous materials. The 2020 Version of the Hazardous Materials plan is an update to the existing plan from 2019. The Mayors of Lafayette and West Lafayette have both signed off on the plan. It is now required that the plan be brought before the County Commissioners for approval and sign off.

- Commissioner Murtaugh moved to approve the plan as presented, second by Commissioner Byers. Motion carried.

IX. PROFESSIONAL SERVICES AGREEMENT– Tracy Brown presented and recommended:

An agreement with Greeley and Hansen LLC, for professional engineering services in connection with a Climate Action Plan. The action plan is being done in conjunction with the City of Lafayette and the City of West Lafayette. The overall cost of the project is being split between all three government entities, with Tippecanoe County's portion of the project not to exceed \$11,893.

- Commissioner Byers moved to approve the agreement as presented, second by Commissioner Murtaugh. Motion carried.

X. PROFESSIONAL SERVICES AGREEMENT – Tom Murtaugh presented and recommended:

An agreement with Schneider Geospatial for upgrades to the permit system. The cost for annual hosting will be \$8,640, and the one-time setup expense will be \$62,700.

Commissioner Murtaugh states that the Local Builders Association requested the County upgrade their permitting system to allow for online application processing, online payment processing, and online inspection scheduling. The decision was made to move forward with the Beacon online permitting tool, through Schneider Geospatial. The online tool will allow the public to apply and pay for building permits, septic permits, and driveway permits.

- Commissioner Murtaugh moved to approve the agreement as presented, second by Commissioner Byers. Motion carried.

XI. CASH RENTAL AGREEMENTS – David Byers presented and recommended:

- A. Cropland Cash Rental Agreement with Gary D Brown (GDB Farms LLC) for tillable ground located at the Tippecanoe Villa. The rental agreement is for three years and covers 121.98 acres of cropland to be rented at \$185 per acre. The total annual rent for this contract will be \$22,566.30.

- Commissioner Byers moved to approve the agreement as presented, second by Commissioner Murtaugh. Motion carried.

- B. Pasture Cash Rental Agreement with Horstman Cattle Co., LLC for farm pasture located at the Tippecanoe Villa. The rental agreement is for three years and covers 38.32 acres of pasture to be rented at \$50 per acre. The total annual rent for this contract will be \$1,911.

- Commissioner Murtaugh moved to approve the agreement as presented, second by Commissioner Murtaugh. Motion carried.

XII. CHANGE ORDER FOR COURTROOM RENOVATIONS PROJECT

Change order #2 with Quality Plumbing & Heating in the amount of \$8,927 to

- 1) replace FCU J on Fourth floor and correct piping size,
- 2) provide a new fan coil to replace the existing fan coil in the new Juvenile Magistrate courtroom and to move to a location, not above a wall, and
- 3) bring larger sized water lines into the space for both fan coils.

- Commissioner Murtaugh moved to approve the change order as presented, second by Commissioner Byers. Motion carried.

XIII. UNFINISHED/NEW BUSINESS -None**XIV. REPORTS ON FILE**

- Clerk of the Circuit Court
- Tippecanoe County Treasurer
- Low Cost Spay Neuter Clinic

- Tippecanoe County Park Board
- Crystal Creek Boarding Kennel
- Tippecanoe County Weights and Measures

XV. PUBLIC COMMENT -None

Commissioner Byers moved to adjourn. President Brown adjourned the meeting.

BOARD OF COMMISSIONERS OF
THE COUNTY OF TIPPECANOE



Tracy A. Brown, President



Thomas P. Murtaugh, Vice-President



David S. Byers, Member

ATTEST:



Robert A. Plantenga, Auditor 10/5/2020

Minutes prepared by Jennifer Wafford, Recording Secretary